

Hotel Accommodation

HOTELS IN BARCELONA

Grupo Pacifico, the Conference Secretariat, has made bookings in different hotel categories for the participants of the Conference. Grupo Pacifico will arrange your hotel accommodation. Since only a limited number of hotel rooms have been reserved in each category, Grupo Pacifico will deal incoming requests on a "first come, first served" basis. Barcelona is a city very much visited. During the FEICA conference, several other events will take place. In order for Grupo Pacifico to fulfil your requirements, you are advised to register at your earliest convenience. In the event of the preferred hotel category being fully booked, Grupo Pacifico reserves the right to book another available alternative.

PRICES

Rates per room and night, buffet breakfast and VAT included. Note: Room service for breakfast will be a supplementary charge. Special Conference rates will be granted until 31 July 2000. After this date, prices may be subject to a possible increase.

Suites available on request.

CANCELLATION POLICY

Hotel deposits will be refunded, less an administration fee of 30 €, provided Grupo Pacifico receives a written cancellation before 31 July 2000. After this date, deposits will not be refundable.

CONFIRMATIONS

Your reservation will be confirmed when Grupo Pacifico has received your hotel deposit.

CHECK-IN and CHECK-OUT TIMES

The normal check-in and check-out times at most hotels are 15.00 and 12.00 noon, respectively.

NB: Please observe that you are able to check-in your luggage at the hotels before going to the Registration and Arrival Lunch.

GROUPS

The deposits will be valid for individual request only. For group reservations, please contact Grupo Pacifico.

NO SHOWS

No shows will be released automatically by the hotel at 09.00 a.m. on the following day and the deposit will not be refundable.

RESERVATIONS AND PAYMENTS

Grupo Pacifico will not make any reservation by telephone. Reservations should be made on the Registration Form and must be secured by either a cheque in Euro, drawn on a Spanish bank only, or by credit card (Visa, Eurocard/Mastercard). The prepaid deposit will be deducted from your hotel bill when you check out. The remaining amount is to be settled by you directly with the hotel.

ARTS BARCELONA Hotel:
C/Marina, 19-21, 08005 Barcelona.
<http://www.harts.es>

CONDES de BARCELONA Hotel:
Pg. De Gràcia, 73-75.
08008 Barcelona.
<http://www.condesdebarcelona.com>

AVENIDA PALACE Hotel:
Gran Via Corts Catalanes, 605.
08007 Barcelona.
<http://www.husa.es>

CALDERON NH Hotel:
Rambla de Catalunya, 26.
08007 Barcelona.
<http://www.nh-hoteles.es>

EXPO HOTEL BARCELONA:
C/Mallorca, 1-23.
08014 Barcelona.
<http://www.expogroup.com>

HOTEL	Stars	Single Room	Double Room	Deposit per room
ARTS BARCELONA	5 (Conference Venue)	226 €	242 €	421 €
CONDES DE BARCELONA	4 Sup.	201 €	228 €	331 €
AVENIDA PALACE	4 Sup.	130 €	171 €	241 €
CALDERON	4 Sup.	153 €	167 €	241 €
EXPO	4	124 €	145 €	241 €

Advance Registration

Please use the enclosed registration form when registering for the conference and the social programme and to make your hotel reservation. Should you require additional forms, please copy this form, download it from the FEICA website: <http://www.feica.com>, or contact the Conference Secretariat for additional copies. Your registration form together with your payment should be sent to the Conference Secretariat:

PACIFICO, S.A. – FEICA
E. Granados, 44, pral.
08008 Barcelona – Spain
Tel. +34.93.454 54 00
Fax. +34.93.451 74 38
E-mail. gp@pacifico-meetings.com

REGISTRATION FEES

The registration fee for delegates includes:

Arrival lunch, welcome reception, admission to all conference sessions and the Expo, all scheduled meal functions, the gala dinner, and conference proceedings.

The registration fee for accompanying persons includes:

Arrival lunch, welcome reception, gala dinner, joint lunch with delegates and closing session on 22 September 2000, Historical Barcelona and Picasso Museum City Tour, Santes Creus Excursion with lunch and transfers indicated in the programme.

PAYMENT

All payments should be made in EURO to PACIFICO, S.A. Please indicate the participant's name clearly in order to ensure that the payment is correctly registered. You can choose one of the following means of payment:

Credit card

Eurocard/Mastercard or VISA cards will be accepted. Please fill in your card number and expiry date on the registration form.

Bank draft

Can be purchased at your bank to the name of PACIFICO, S.A. and in EURO, and forwarded together with the registration form. We regret that personal or company cheques cannot be accepted.

CONFIRMATION

A confirmation letter will be sent to you in good time before the Conference, stating booked events, booked hotel accommodation and your payment status.

CANCELLATIONS

Notice of cancellation should be sent in writing only to PACIFICO, S.A.

Cancellations are accepted until 31 August 2000 with a refund of 50%. No refunds can be made for cancellations after this date. Please note that all refunds will be made after the Conference.

Changes in the Conference Programme

In the event of cancellations by speakers or other changes in the main Conference Programme, no full or partial refund of the registration fee can be made.

For cancellation of your hotel accommodation, please see "Accommodation" for special rules.

REGISTRATION AT THE VENUE

The Registration Desk at the "Hotel ARTS" will open on Wednesday, 20 September 2000 at 08.00 h, and will stay open throughout the conference until Friday, 22 September. On-Site registrations will be accepted but dealt with on a "first come – first served" basis. On-Site registrants cannot be guaranteed to receive all conference documents. Please arrive early if you wish to register on site. Please, also note that availability of hotel accommodation at that time may be limited.

REGISTRATION FEES (in Euro)	Until 31 July 2000	From 1 August 2000
Delegate (Member of a FEICA Member Association)	700 €	800 €
Delegate (Non-Member)	1000 €	1100 €
Accompanying person	500 €	550 €
VAT of 16% incl.		