

Conference Venue

The FEICA 2000 WORLD ADHESIVES CONFERENCE will be held at the Hotel ARTS in Barcelona

The Conference will commence on Wednesday, 20 September 2000 at 14.30 h and will end on Friday, 22 September 2000 at 16.00 h. Located in the new area of the city, close to the Olympic City and the Olympic Port, The Hotel ARTS has a quick access to the historical, administrative and cultural centre of the city. The modern subway and bus network connects the Olympic Port with the airport and any other plan points in the city. The adjoining main railway station Sants connects Barcelona to the other Spanish cities and main European destinations. An under-ground parking lot adjacent to the Centre makes access by car easy.



Hotel ARTS: Playa de la Marina, 19-21, 08005 Barcelona – Spain.

BANK

You can find available cash points outside and around the Hotel ARTS. Most bank cards and credit cards are accepted.

Bank offices are close to the Hotel ARTS, open from Monday to Friday from 08.15 h to 14.00 h.

BUSINESS CENTRE

Located on level - 1. Following services are provided: photo copying, printing, fax, parcel service.

CAR PARKING

At the Hotel ARTS car parking is opened 24 h a day.

CLOAKROOM / LUGGAGE

A cloakroom is at the participants disposal. It is located near the registration area, on level - 1. Please make sure that no personal effects are left after closing each day.

LOST AND FOUND

Lost items should be returned at the Hotel ARTS reception at level 1, or at the conference Secretariat Office.

Should you lose or find anything, please report to these desks for assistance.

MESSAGE CENTRE

No personal messages will be paged on the loudspeaker. Should you wish to leave a message for another participant, please report to the Message Board in the registration area on Level - 1. Please check the board daily and pick up your messages.

NO SMOKING POLICY

Please remember that smoking is not permitted in the conference rooms.

POST OFFICE

Selling phone cards and tobacco at Hotel ARTS reception, level 1.

TELEPHONES / MOBILE PHONES

Payphones are available on level 1 both for local and long-distance calls. Telephone cards may be purchased at the Hotel reception. Mobile telephones must be switched off during all meetings. International code : 00.

CONFERENCE SECRETARIAT PACIFICO, S.A.

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08008 Barcelona – Spain
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Fax. +34.93.451.74.38
E-mail. gp@pacifico-meetings.com

About the Conference

BADGES

For security and regulation reasons all participants are required to wear their badge at all the times throughout the Conference and during the social events.

CONFERENCE SECRETARIAT OFFICE

Wednesday, 20 September from 08.00 to 19.30 h at reception desk at level 0.

Thursday, 21 and Friday, 22 September, from 08.00 to 19.30 h at level-1, Conference Secretariat Office.

Saturday, 23 September, from 08.30 to 10.00 h at level 0.

CREDIT CARDS

Visa / Eurocard-Master card will be accepted by the Conference Secretariat.

EXPO

The Expo is being presented as a key part of the World Adhesive Conference. Delegates will have no competing Conference activities for the duration of the Expo which will run from 11.00 to 17.00 h on Thursday, 21 September 2000.

The Expo will be held in the spacious surroundings of the Gran Saló Gaudí and a free buffet lunch will be served in the area to further encourage attendance by all delegates.

FINAL PROGRAMME

The final programme will be distributed to all participants upon registration, along with all other conference documentation. Please visit the FEICA website for continuous information: www.feica.com

LANGUAGE

The official language of the Conference will be English. Simultaneous translation will be provided: English to Japanese & Japanese to English.

LIABILITY AND INSURANCE

Neither the organisers nor FEICA, will assume any responsibility what so ever for damage or injuries to persons or property during the Conference. It is recommended that delegates and accompanying persons arrange for personal travel and health insurance.

OFFICIAL INVITATIONS

Official letters of invitation to the FEICA Conference will be sent by the Organizing Committee on request. It must be noted that in providing such letters, neither the Organizing Committee nor FEICA accept any obligation to pay any expenses incurred by the individual, which are his/her own responsibility.

PRESS

Enquires regarding publicity and press matters should be directed to FEICA.

World Wide Web

Please visit the FEICA website: www.feica.com for continuous information.

DATES TO REMEMBER

31 July 2000: Deadline for low registration fee
20 – 22 September 2000: Conference